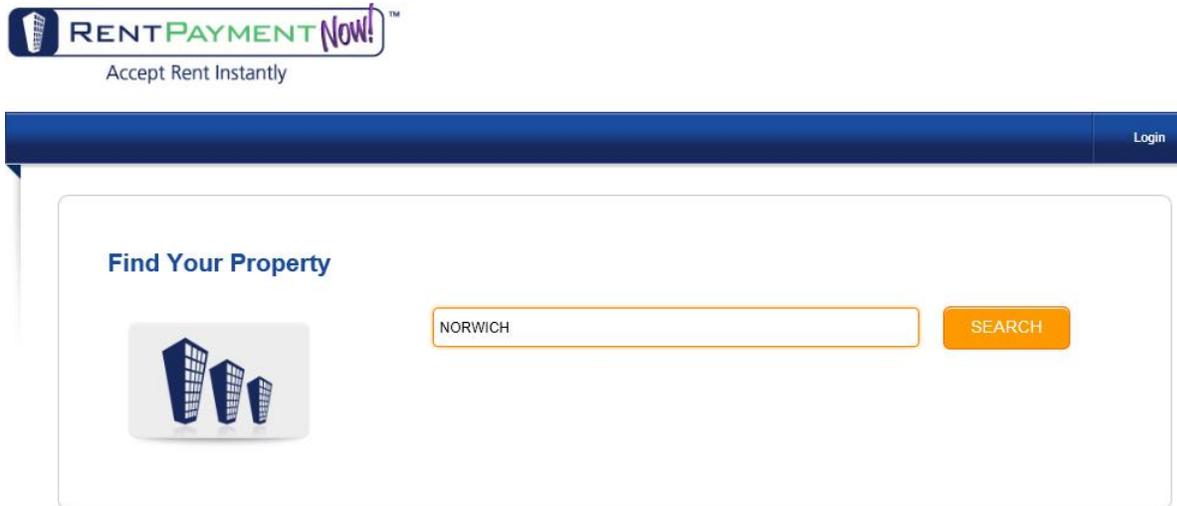


CLICK HERE:

<https://www.rentpayment.com/pay/login.html>

THEN FOLLOW THESE STEPS...

## Step 1: Find Your Property

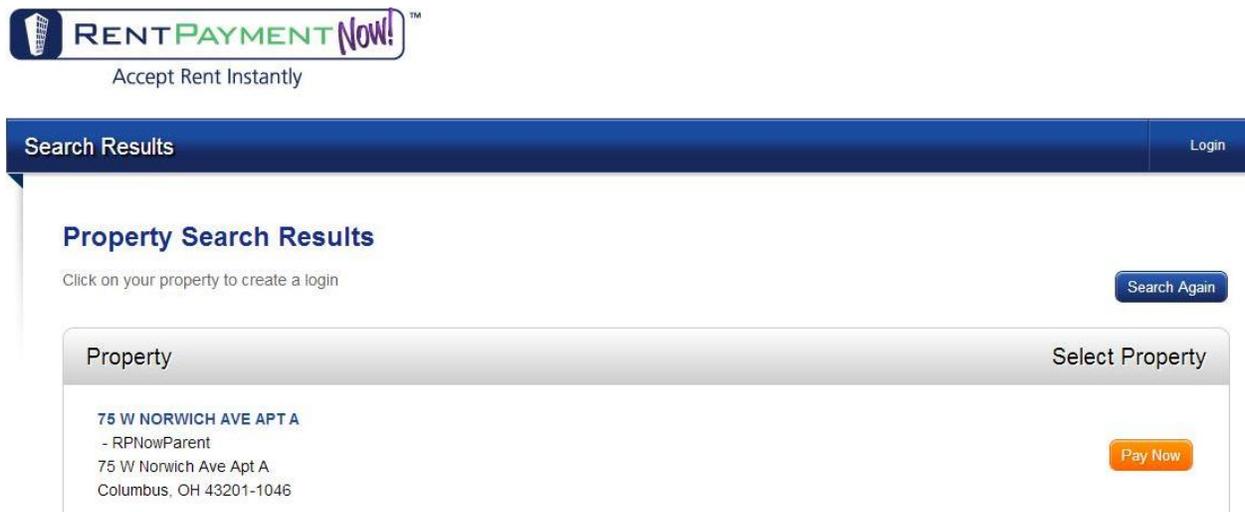


The screenshot shows the top navigation bar with the RentPayment Now! logo and the tagline "Accept Rent Instantly". A "Login" link is visible in the top right corner. The main content area is titled "Find Your Property" and features a search input field containing the text "NORWICH" and a "SEARCH" button. To the left of the search field is an icon of three buildings.

Search for your property by entering your property's name, address or phone number.

(Example: Type in "Norwich")

Select your unit from the Property Search Results.



The screenshot shows the "Search Results" page with the RentPayment Now! logo and tagline. The main heading is "Property Search Results" with a sub-heading "Click on your property to create a login". A "Search Again" button is located in the top right. Below this is a table with the following content:

Property	Select Property
75 W NORWICH AVE APT A - RPNOWParent 75 W Norwich Ave Apt A Columbus, OH 43201-1046	Pay Now

**Example: 75 W NORWICH AVE APT A**

Other Examples: 75 W NORWICH AVE APT B, 75 W NORWICH AVE APT C, 75 W NORWICH AVE APT D, 81 W NORWICH AVE APT A, 81 W NORWICH AVE APT B, 81 W NORWICH AVE APT C

Then select: "Pay Now"

## Step 2: Resident Information – Setup Your Account

Resident Information      Payment Method      Payment Summary

1  
Setup your account  


2  
How would you like to pay?  


3  
Complete your payment  


---

**Your Name**

\* Last Name

**Create a Username & Password**

\* Username      \* Create a Password  
\* Re-enter Password

**Mobile Phone Number** *(optional)*

(  )  -

**Property Address**

75 W NORWICH AVE APT A  
75 W Norwich Ave Apt A  
Columbus, OH 43201-1046

\* Unit/Address  ?

I'm an applicant and do not have a unit number yet

**Email Address**

\* Email Address

Yes, I would like to receive email updates on news and information about related products and services.

I accept the Terms of Use and agree to be bound by all of its terms.

**SAVE & CONTINUE**

Enter your name: (First Name: John) (Last Name: Doe)

Create a Username and Password: (Username: JohnOSU123) (Create a password: 12345) (Re-enter Password: 12345)

Enter Unit Address: (75 W NORWICH AVE APT A) \*Do not check the box for "I'm an applicant and do not have a unit number yet"

Enter Email Address: ([John.56@osu.edu](mailto:John.56@osu.edu))

Accept the Terms of Use and click "Save and Continue"

### Step 3: How would you like to pay

\*\*\*\*\*Note: Echeck is the only way to pay without incurring a fee\*\*\*\*\*

**New Bank Account**

Name on Account 05/05/2014

Pay to the Order of 75 W Norwich Ave Apt A

9 Digit Routing Number Account Number

⚡000000000⚡ ⚡00000000000000⚡

Checking Account cancel **SAVE**

Credit cards are accepted but you (the renter) have to pay the RentPaymentNow fee (~\$30 to \$40) per transaction if you choose to pay with a credit card.

### Step 4: Payment Summary

#### Payment Summary

<b>Rent</b>	<b>\$ 515</b>
Service Fee	\$0.00
<hr/>	
<b>Total Payment Amount</b>	<b>\$ 515</b>
Payment Date	05/05/2014

Enter your rent amount and confirm the summary.